



Middlesex County
Barrister &
Solicitor's Office

LEGAL COUNSEL (12-18 MONTH CONTRACT)

Middlesex County is a small town, rural/semi-urban community of over 74,000 people located in the heart of Southwestern Ontario. Set in a picturesque and natural setting, the County is known for its rich agricultural heritage, diversified economy, excellent quality of life and efficient municipal management. The County Administration Building, also known as the former Middlesex County Court House and Gaol is located at the Fork of the Thames River at 399 Ridout Street North, London, Ontario. The Middlesex County Barrister & Solicitor's Office ("MCBSO") is a municipal law office established in 2012, which provides advice and legal representation with respect to all legal matters to the Corporation of the County of Middlesex (the "County") and to each of the eight lower-tier municipal corporations located within the geographic boundary of the County.

Job Summary / Duties:

Reporting to the County Barrister & Solicitor/Director of Legal Services, the successful candidate in the role of Legal Counsel will be responsible for providing advice and legal representation with respect to all legal matters to The Corporation of the County of Middlesex and to each of the eight lower-tier municipalities located within the geographic boundary of the County when those corporations retain the MCBSO. Advisory subjects include but are not limited to planning and development, environmental/energy law, roads, construction, contract law, by-laws, employment / labour law / human resources, liability / insurance, real estate, technology, privacy and corporate procedure. Responsibilities include representing the County and lower-tier municipalities located in the County by: preparing, screening and carrying out prosecutions for all by-law, *Planning Act* and *Building Code Act* and other infractions; advocating at various levels of court and administrative tribunals; and by negotiating and drafting a wide variety of agreements, contracts, licenses, leases, by-laws and other corporate documents.

Qualifications:

Must possess an LL.B. or J.D. and be member in good standing with the Law Society of Ontario. Junior or Senior level counsel experience, POA/criminal prosecution experience (prosecutor or defence), litigation experience, and private practice experience is preferred. Must have the knowledge / skillset to act as both a Barrister & Solicitor & Barrister at a high level.

Compensation to be discussed at interviews.

How to Apply:

Qualified candidates should apply by submitting a resume, cover letter, names/contact information for three (3) references and a copy of an unofficial law school transcript (to be verified by an official transcript in the event of hire) saved as one document in PDF format by 3:00pm on Feb. 15, 2019 to:

Middlesex County
County Building
399 Ridout Street North
London, Ontario N6A 2P1
Attn: Human Resources Manager
e-mail: hr@middlesex.ca

The proposed start date for the position is late March 2019, but some flexibility exists. If you have any questions regarding this position, please call 519-434-7321 x2266.

The County thanks all who apply, however, only those who are granted an interview will be contacted.

Personal information in relation to the recruitment and hiring process is collected under the authority of the *Municipal Act, 2001*. This information will be used to determine eligibility for employment.

Middlesex County is an equal opportunity employer. Accommodations are available for all parts of the recruitment process. Applicants need to make their need known in advance.