



LONDON-MIDDLESEX

INFORMATION COLLECTION FORM: CENTRE-BASED AND HOME-
BASED LICENSED CHILD CARE

2024 - 2026 CWELCC DIRECTED GROWTH STRATEGY

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INTRODUCTION

After the implementation of the Canada Wide Early Learning Child Care (CWELCC) system on March 27, 2022, the City of London, as a Service System Manager (SSM) in partnership with the County of Middlesex, initiated a five-year plan aimed at expanding licensed child care services in London and Middlesex.

The City and the County are required to maintain its ratio of not-for-profit to for-profit spaces as part of the CWELCC agreement. As a result, the current Summer 2025 Directed Growth Call Out is limited to **not-for-profit child care Licensees licensed in Ontario. The County and City do not have the capacity to review applications that do not fit this criterion and any application that does not meet the criteria will be returned without review.**

CANADA WIDE EARLY LEARNING AND CHILD CARE (CWELCC) DIRECTED GROWTH STRATEGY

The Ministry of Education, the City of London as Service System Manager (SSM), and the County of Middlesex have jointly established a target of creating 2,959 new licensed child care spaces by 2026 within London and Middlesex. This target encompasses both licensed centre-based and home-based child care spaces. In line with provincial directives, growth of the CWELCC system will be directed towards generating affordable child care spaces in planning districts that have demonstrable need and in programs that support underserved populations. Underserved populations have been identified by the Ministry of Education.

The Summer 2025 Directed Growth Call Out package serves as a means for not-for-profit licensed child care organizations to outline not only the quantity and locations of their proposed new child care spaces, but also to detail their specific strategies for ensuring that these spaces are accessible and inclusive for underserved populations. Underserved populations include, but are not limited to, children living in low-income families, children with special needs, Indigenous children, Black and racialized children, children of newcomers to Canada, Francophone children, and children in families requiring non-standard hours of child care (i.e., 12-hour shifts, overnight, evening and weekends, etc.).

The City of London and the County of Middlesex will review the submissions to evaluate how applicants intend to support accessibility and inclusion, the chosen site's demographics, and its prioritization based on key indicators. This assessment ensures alignment with the Provincially set space targets, data, analysis, and the London-Middlesex Service System Plan.

Licensees must submit a **fully completed 'Information Collection Form,'** along with the required documents to express their interest in Directed Growth space creation.

PURPOSE OF THE SUMMER 2025 CWELCC DIRECTED GROWTH CALL OUT

The purpose of the Summer 2025 CWELCC Directed Growth Call Out is to reach directed growth targets by 2026, focusing on access and inclusion for all children as part of the CWELCC system. The City of London (SSM), in partnership with County of Middlesex, provides advice to the Ministry of Education during the child care licensing process regarding the likely eligibility of CWELCC funding for new licensed spaces.

Submissions for CWELCC Directed Growth licensed child care are being accepted for child care spaces that will open in 2025 and 2026. Only applicants who are licensed not-for-profit child cares or child care agencies in Ontario will be considered for the Summer 2025 CWELCC Directed Growth Call out. Licensees may be requested to provide documentation that demonstrates their status as licensed in Ontario, if requested by the City of London or the County of Middlesex.

The City of London and the County of Middlesex are not bound to accept any submission and may reject any and all submissions or cancel this Information Collection Form.

WHO SHOULD COMPLETE THIS INFORMATION COLLECTION FORM?

Any not-for-profit licensed child care licensee who intends to create new licensed child care spaces between 2025 and December 2026 in the City of London or the County of Middlesex and would like to participate in the CWELCC System, must complete the 'Information Collection Form' and submit associated documents by **August 15, 2025**.

This includes organizations who are:

- Not-for-profit licensees
- Licensees who provide child care in schools and/or centres
- Licensed home child care agencies
- School Boards that directly deliver licensed child care and/or licensed extended day programs

If you have not submitted a licensing application for the identified location through the Ministry of Education via the Child Care Licensing System, advice to the Ministry cannot be provided by the SSM until a licensing application has been submitted by the applicant.

Please note that child care centres expanding in schools are not eligible to apply for Start-up Grant or ELCC Infrastructure Fund funding.

FUNDING ALLOCATION AND CRITERIA

Approval and funding to support the creation of new CWELCC-participating licensed child care spaces, or to renovate existing spaces, is not automatic or guaranteed. The City of London and the County of Middlesex reserve the right to deny any child care application and funding to a licensee based on eligibility criteria, including auspice, funding availability and/or misalignment with service system planning.

INFORMATION COLLECTION PROCESS

The 'Information Collection Form' is designed to accommodate applications for one or more child care program/site within the selected community. All sections of the form and associated documentation requested must be fully completed for the submission to be reviewed by the City of London and the County of Middlesex. Incomplete submissions will be returned without review.

It is the responsibility of the applicant to seek clarification on any matter in the 'Information Collection Form' that is unclear, ambiguous, or inconsistent. The City of London and the County of Middlesex shall not be responsible for any misunderstanding on the part of the applicant concerning the 'Information Collection Form.' Applicants who fail to raise issues and questions they may have do so at their own risk. All questions with the subject line "CWELCC Directed Growth Call out 2024-2026" are to be directed to ChildrensServicesAdmin@london.ca or ChildCare@middlesex.ca.

PROCESS OVERVIEW

This is an overview of the process to receive CWELCC funding, if approved:

1. Interested applicants within London and/or Middlesex are to complete and submit the 'Information Collection Form' to the City of London (SSM) or the County of Middlesex by **August 15, 2025**.

For London sites, email: ChildrensServicesAdmin@london.ca.

For County of Middlesex sites, email: ChildCare@middlesex.ca.

2. The City of London (SSM) and/or County of Middlesex will review licensees' submissions for financial viability, misuse of funds, and alignment with the Service System Plan – Directed Growth Strategy. The City of London or the County of Middlesex may contact you with questions about your application.
3. Based on submission, the City of London, as SSM, provides advice to the Ministry of Education via the Child Care Licensing System under the applicant's new licence request or licensing revision request.

If the applicant has not submitted a licensing application via the Child Care Licensing System, the City of London or the County of Middlesex will review the submission in the context of those who have submitted a licensing application but cannot provide CWELCC advice to the Ministry of Education until an application for licence has been submitted.

Please Note: The advice provided by the SSM is based on information known at that time and does not constitute a decision or promise made for CWELCC eligibility or funding.

Applicants remain responsible for working with the Ministry of Education to complete the provincial licensing requirements to obtain a licence.

4. If the advice provided by the SSM via the Child Care Licensing System indicates 'Approve,' the licensee may need to submit updated information to the City of London or the County of Middlesex upon receiving an updated or new license for the net new spaces. This submission may be made at the request of the City of London or the County of Middlesex to verify eligibility to enter a CWELCC agreement.

SUBMISSION EVALUATION

In submitting an 'Information Collection Form' and associated documents, the applicant agrees that it shall accept the decision of the City of London or the County of Middlesex as to whether a submission meets the requirements. The submitted form and associated documents will be reviewed and evaluated by City of London or the County of Middlesex staff. As part of the evaluation process, licensees may be required to attend an interview with the review team.

ASSESSMENT CRITERIA

The assessment of the 'Information Collection Form' will consider the following criteria when providing advice to the Ministry of Education. Advice to the Ministry does not constitute a promise to fund any licensee:

1. The applicant is a not-for-profit Licensed Child Care organization in Ontario.
2. The applicant demonstrates through its policies and practices its commitment to support access, inclusion, and diversity.
3. The applicant has implemented strategies to support a workforce that has the capacity to respond to the diverse needs of families.
4. The applicant has demonstrated understanding of the requirements of the *Child Care and Early Years Act, 2014* and has maintained a strong licensing history.
5. The proposed expansion of spaces aligns with the needs of families and the community, based on demographic data. (Please refer to the "Summer 2025 Directed Growth Call Out - PD Growth Prioritization" file attached and the [London Middlesex Child Care & Early Years Service System Plan - 2024-2028](#)).
6. The applicant is proposing to operate in communities with the highest priority ranking and can demonstrate how their proposed spaces will improve access to licensed child care for underserved populations. Please refer to the "Summer 2025 Directed Growth Call out – PD Growth Population" attached file and [London Middlesex Child Care and Early Years Service System Plan Neighbourhood Profiles](#).
7. The applicant is proposing to open new infant, toddler, or preschool spaces or active licensed homes.

8. The applicant has demonstrated proficiency in maintaining effective and efficient business practices for operating licensed child care in Ontario, including financial viability.
9. The applicant's project construction budget, operational budget and timeline for completion are reasonable and viable within the relevant funding timeline.

Please note that licensees are expected to provide clear evidence of how they meet these criteria.

SUBMISSION CLARIFICATION

The City of London or the County of Middlesex reserves the right to seek clarification and request additional information, documentation, and statements from applicants in relation to the 'Information Collection Form.'

KEY TERMS AND DEFINITIONS

Active Days: refers to the specific days on which a child care program is open and providing child care services in a calendar year.

Child Care Funding: money the Ministry of Education (EDU) provides to the CMSM/DSSAB to allocate to child care Licensees.

CMSM/DSSAB: a Consolidated Municipal Service Manager/District Social Services Administration Board (CMSM/DSSAB) designated as a Service System Manager as defined in the *Child Care and Early Years Act, 2014*.

Community-Based: child care spaces in a licensed child care centre or licensed home child care (i.e., not a school).

CWELCC: the Canada-Wide Early Learning and Child Care system for early years and child care funding provided for in an agreement entered into by the Province of Ontario and the Government of Canada.

CWELCC Directed Growth Strategy: the co-developed plan of the City of London and the County of Middlesex to increase licensed child care spaces within London-Middlesex for underserved populations. Licensed child care spaces created under the Directed Growth Strategy are supported with CWELCC funding (i.e., reduced parent rates).

Inclusion: Child Care and Early Years programs are welcoming and inclusive, valuing and respecting the diversity of all children and their families, including those from diverse cultural, linguistic, socio-economic, and ability backgrounds.

Licensed Capacity (for home child care): the maximum number of children permitted to receive child care in the home at one time as set out in the agreement between the licensed home child care agency

and home child care Licensee.

Licensed Spaces (for a child care centre): the maximum number of children, including the number in each age category, permitted to receive child care in the child care centre at one time as set out in the licence of the child care centre with the Ministry of Education.

Licensee: a home child care agency or child care centre-based applicant as defined in the *Child Care and Early Years Act, 2014*.

Underserved populations (as identified by the Ministry of Education): Rural and remote communities, high-cost urban areas, low-income households, communities with barriers to access (for example, Black and other racialized populations; Indigenous populations; newcomer populations; children with special needs; official language minority populations including Francophone children) and communities requiring child care during non-standard hours.

Service Day: Service Day is a 24-hour period that begins in the calendar year, starting at the time the eligible centre or active home normally first begins to accept children into care and/or families charge a base fee for the day according to the base fee per the parent handbook, even if the centre or home is not open (for example, on a statutory holiday).

Service System Manager (SSM): Service system managers play a central role in the planning, funding, administration and operation of early years and licensed child care services in Ontario. The City of London is the designated SSM for London-Middlesex. Through an agreement with the City of London, the County of Middlesex is the administrator of early years and child care programs that operate in County of Middlesex.

APPLICATION TEMPLATES

Please read and review the application package in full. If the applicant has questions or would like further information about the application, it is the responsibility of the applicant to seek clarification.

INSTRUCTIONS

Submission Due Date: August 15, 2025

- Submit questions and completed applications to the following:
 - London Locations: ChildrensServicesAdmin@london.ca
 - County of Middlesex Locations: ChildCare@middlesex.ca
- **Attachment 1 - Organizational Information**
 - Applicable to all applicants. If applying for multiple sites, Attachment 1 should only be completed once for the applicant.
- **Attachment 2 - Centre-based Licensed Child Care Site Information**
 - Attachment 2 should be completed for each site the applicant is applying for CWELCC funding (one per site).
- **Attachment 3 - Licensed Home Expansion**
 - Must be completed by a licensed home child care agency or if applying for a licence to become a licensed home child care agency.
- **Attachment 4 - Accessibility & Inclusion**
 - Applicable to all applicants.
- **Attachment 5 - Acknowledgement and Signature Form**
 - Applicable to all applicants.
- **Attachment 6 - Start-up Grant and ELCC Infrastructure Fund Application (*If Applicable*)**
 - Must be completed by applicants seeking Start-up Grant or ELCC Infrastructure Fund funding.
- **Attachment 7 - Start-up Grant and ELCC Infrastructure Fund Budget Workbook (*If Applicable*)**
 - Must be completed by applicants seeking Start-up Grant or ELCC Infrastructure Fund funding.
- **Attachment 8 - Information Collection Form (ICF) Checklist**
 - Applicable to all applicants.

ATTACHMENT 1: ORGANIZATIONAL INFORMATION

To be completed by all applicants.

ATTACHMENT 1: ORGANIZATIONAL INFORMATION	
Name of Licensee	
Contact Information of Person Submitting this Application <i>(must have authority to bind the organization)</i>	Name: Phone: Email: Role:
Person preparing the application and contact person for questions, if different than above	Name: Phone: Email: Role:
Auspice of proposed Licensed Child Care Agency/Site	<input type="checkbox"/> For-Profit <input type="checkbox"/> Not-for-Profit <input type="checkbox"/> School Board <input type="checkbox"/> Other (please specify):
Business Structure	<input type="checkbox"/> Single Site <input type="checkbox"/> Multi-Site <input type="checkbox"/> Licensed home child care agency <input type="checkbox"/> Multi service organization
How many years have you been licensed in Ontario?	

<p>Do you have experience opening new licensed child care sites or additional licensed child care spaces within an existing site?</p>	<p><input type="checkbox"/> Yes <input type="checkbox"/> No</p> <p>Tell us about your experience, including staffing, construction, parent engagement, permits, etc.:</p>
<p>Are you currently a Licensed Child Care Licensee outside of London and County of Middlesex in Ontario?</p>	<p><input type="checkbox"/> Yes <input type="checkbox"/> No</p> <p>If yes, please list the name(s) of the Licensed Child Care Agency currently operating outside of London and the County of Middlesex:</p>
<p>Do you currently, or have you ever, held a Funding Agreement with a Consolidated Municipal Service Manager (CMSM)?</p>	<p><input type="checkbox"/> Yes <input type="checkbox"/> No</p> <p>If yes, please list with which CMSMs you have / have had agreements with:</p>
<p>Have you ever had a Funding Agreement suspended or terminated by a CMSM?</p>	<p><input type="checkbox"/> Yes <input type="checkbox"/> No</p> <p>If yes, please provide the name of the CMSM that suspended or terminated the agreement and the reason for the suspension or termination:</p> <p><i>(Please be aware that the SSM may reach out to other CMSMs for verification of the information provided, and your signature below indicates your consent for such communication).</i></p>
<p>Is your organization currently enrolled in CWELCC?</p>	<p><input type="checkbox"/> Yes If yes, in which jurisdictions?</p> <p><input type="checkbox"/> No, not currently enrolled in CWELCC. Reason not enrolled:</p> <p><input type="checkbox"/> Some sites enrolled Reason not all sites are enrolled:</p>

# of Full time Equivalent RECE and total number of Program Staff in existing programs within your organization (FTE)	
# of RECE and total number of Program Staff within your organization	
What positions are included in your total number of program staff?	

FINANCIAL VIABILITY	
Please attach the following documents to your application:	
New Licensee to City of London/County of Middlesex	<input type="checkbox"/> Audited Financial Statements <input type="checkbox"/> Infrastructure Fund Budget if applying for Start-up Grant funds
Existing City of London/County of Middlesex Licensee	<input type="checkbox"/> Infrastructure Fund Budget if applying for Start-up Grant funds

ATTACHMENT 2: CENTRE-BASED LICENSED CHILD CARE SITE INFORMATION (ONLY)

To be completed for centre-based sites only.

Please complete 'Attachment 2' for **each site** you are proposing expansion of spaces for.

ATTACHMENT 2: CENTRE-BASED EXPANSION INFORMATION FOR LICENSED CENTRE-BASED SPACES – SITE #1			
Name of Licensee			
Site Name			
Site Address			
License #			
Licensing Tier			
Proposed Opening Date (mm/year)			
	<i>*all programs must be licensed and operating by December 31, 2026.</i>		
Where are the new licensed spaces being created?	<input type="checkbox"/> In an existing community-based licensed location. <input type="checkbox"/> In a new community-based unlicensed location. <input type="checkbox"/> In an existing school.		
If the program currently operates, identify the Daily Base Fees by Age Grouping All new licensees opening spaces in London - Middlesex must set fees at the Provincially determined rate, refer to O.Reg 137.15: General	Fee Category/Type	Existing Daily Fee Amount	Proposed Daily Fee Amount
	Infant	\$	\$
	Toddler	\$	\$
	Preschool	\$	\$

Proposed Licensing	Age Group Spaces	Existing Licence	Proposed New Licence
	Infant		
	Toddler		
	Preschool		
	Family age grouping		
Total Enrollment across all age groups as of June 30, 2025, at existing site			
Is the site zoned for Licensed Child care?	<input type="checkbox"/> Yes <input type="checkbox"/> No <input type="checkbox"/> Currently determining		
Languages that will be spoken in program (i.e., the language in which the program will be delivered)	<input type="checkbox"/> English only <input type="checkbox"/> French only <input type="checkbox"/> Bilingual (English or French and another language), specify: <input type="checkbox"/> Indigenous language <input type="checkbox"/> Delivered exclusively in another language than English or French, specify:		
Hours of operation to serve children			
Site hours of operation if different from above			

Number of Service Days in a calendar year	Category/Type	Number of Service days
	Infant	
	Toddler	
	Preschool	
	Family age grouping	
Does this require the support of an Infrastructure or Start-up Grant?	<input type="checkbox"/> No, I do not need an Infrastructure Grant or Start-up Grant for this request to increase licensed spaces. <input type="checkbox"/> Yes, I require and am requesting an Infrastructure Grant or Start-up Grant to increase licensed spaces. <input type="checkbox"/> Not yet known.	
If applying for Infrastructure Funding or Start-up Grant: Proposed Timeline		Proposed Timeline
	Provision of a floor plan approval letter from the Ministry of Education	
	Building Permits issued by the City of London or the County of Middlesex.	
	Child care is open and operating with children	

ATTACHMENT 3: LICENSED HOME EXPANSION INFORMATION (ONLY)

*To be completed by a licensed home child care agency. The City of London and the County of Middlesex are evaluating on expansion for the **2025** year for licensed homes in this call out.*

ATTACHMENT 3: LICENSED HOME EXPANSION 2025	
Licensed Home Child Care Agency Name	
License #	
Type of proposed growth in 2025	<input type="checkbox"/> Increase of licensed capacity within existing licensed home child care agency's licence <input type="checkbox"/> Increase to active homes within the existing licensed home child care agency's licence.
Licensed Capacity increase	Current licensed capacity: Proposed new licensed capacity:
Active Homes increase	Total active homes approved for 2025: Current active homes: Proposed additional active homes (above 2025 approved active homes):
Proposed # of additional children to enroll in new active homes	
What strategies have you completed in 2025 to support homes that serve underserved populations?	
What workforce retention strategies were conducted in 2025?	

Does your agency pay Licensee higher rates to offer non-traditional hours of care?	<input type="checkbox"/> Yes If yes, please explain: <input type="checkbox"/> No If no, do you offer any other incentives?	
Languages spoken in homes and number of homes (i.e., the language in which the program will be delivered)	<input type="checkbox"/> English only	# of homes:
	<input type="checkbox"/> French only	# of homes:
	<input type="checkbox"/> Bilingual (English or French and another language), specify:	# of homes:
	<input type="checkbox"/> Indigenous language	# of homes:
	<input type="checkbox"/> Delivered exclusively in another language than English or French, specify:	# of homes:
Does this require the support of a Start-up Grant? *Licensed home child cares may be eligible for play-based materials of up to \$1200 per space under the Start-up Grant application.	<input type="checkbox"/> No, I do not need a Start-up Grant for this request to increase licensed spaces. <input type="checkbox"/> Yes, I require and am requesting Start-Up Grant to increase licensed spaces. <i>(If applying for Start-up Grant, please complete the Start-up Grant application).</i> <input type="checkbox"/> Not yet known.	
Proposed Rates	Age groups	Proposed Daily Rates
	Infant	\$
	Toddler	\$
	Preschool	\$
	Family Age Group	\$

ATTACHMENT 4: ACCESSIBILITY AND INCLUSION

To be completed by centre-based and home-based licensees.

ATTACHMENT 4: ACCESSIBILITY AND INCLUSION

Through the Service System Plan, the City of London and the County of Middlesex are increasing the number of CWELCC eligible spaces in London and the County of Middlesex to provide child care where and how it is needed most, to create accessible and inclusive licensed child care in London-Middlesex. The responses in this 'Attachment #4' will provide information about how the licensee understands and meets the needs of families from underserved populations.

The Provincial Government has provided the Access and Inclusion framework to guide the expansion of the Canada Wide Early Learning and Child Care system. This framework prioritizes expansion of the CWELCC system for new affordable child care spaces in targeted service areas and for underserved populations.

Child care Licensee can also facilitate access by offering diverse scheduling options to accommodate parents' work hours while ensuring their centres are physically accessible to all children, including those with special needs.

Research has shown that access and inclusion is supported through a variety of actions taken by child care Licensee. Child care Licensee can create an inclusive environment by developing and implementing clear inclusion policies that outline commitment to diversity and inclusion and put practices into place to support these policies. This includes providing staff training for cultural competence and supporting children with various needs and backgrounds through promoting diversity in activities, curriculum, and materials.

Completing this section will help the City of London and the County of Middlesex prioritize applications based on policies, practices, and actions that demonstrate a thorough understanding of the populations identified as a priority. It is important that **the applicant provides the policies that support accessible and inclusive child care and the associated practices.**

SUPPORTING EVIDENCE

Please attach the documents listed below to your application.

Please provide your organization's policies that demonstrate how you will be serving underserved populations, this could include:

- ☐ Your organization's Parent Handbook

Please note there is a minimum expectation that licensees will provide Child Care fee subsidy to eligible families to help reduce the cost of child care services.

Is the proposed site location within a priority neighbourhood (pg. 6)? ☐ Yes ☐ No

If your answer is “No,” please tell us why?

If your answer above is “Yes,” please tell us how this new site will provide access to underserved populations (as defined on pg. 8) and residents of the neighbourhood. Provide the specific policies and actions you will implement.

(Please ensure your response falls within the character limit of a minimum of 150 words and a maximum of 300 words; point form is acceptable).

Please provide policies that demonstrate a commitment to a diverse and qualified workforce that has the capacity to respond to diverse needs, this could include:

- ☐ Your organization's recruitment strategies completed in 2025 and planned for 2025 and 2026
- ☐ Your organization's retention strategies completed in 2025 and planned for 2025 and 2026
- ☐ The professional development training completed in 2025 and planned for 2025 and 2026
- ☐ Workplace policies that support Equity, Diversity, and Inclusion

How are you fostering a diverse and skilled workforce? Identify any policies, practices, or strategies you will implement at this location.

(Please ensure your response falls within the character limit of a minimum of 150 words and a maximum of 300 words; point form is acceptable).

Please provide policies that demonstrate a commitment to support diverse needs. This could include:

- ☐ Your policy and practices that support all abilities in your program (*Please note there is a minimum expectation of licensees to access the support of All Kids Belong in the City of London and the County of Middlesex*)
- ☐ Your practices to support diverse families accessing your programs in 2025 and planned for 2026
- ☐ Parent communication and engagement practices

How are you supporting families and children with diverse needs at this location? Please use this space to identify any changes, strategies, or practices you plan to implement at this location.

Please do not include actions that are already a requirement to maintain your ministry licence and/or a requirement to maintain an agreement with your Service System Manager.

(Please ensure your response falls within the character limit of a minimum of 150 words and a maximum of 300 words; point form is acceptable.)

ATTACHMENT 5: ACKNOWLEDGEMENTS AND SIGNATURES

To be completed by all applicants.

ATTACHMENT 5: ACKNOWLEDGEMENTS AND SIGNATURES

Notice of Collection:

The applicant acknowledges that the information collected, used or disclosed under this Application is subject to the Municipal Freedom of Information and Protection of Privacy Act, RSO 1990, c M. 56 and regulations ("MFIPPA"), and the *Child Care and Early Years Act, 2014* as amended, or any successor legislation, applicable federal or provincial legislation regulations and standards relating to the collection, use and disclosure of information. This information will be used to provide advice to the Ministry of Education and to inform service system planning. If you have questions regarding the collection of information, please contact the Manager, System Operations in the Child Care and Early Years Department:

City of London

- 355 Wellington St. Suite 249, London, ON N6A 3N7
- ChildrensServicesAdmin@london.ca

County of Middlesex

- 399 Ridout Street North, London, ON N6A 2P1
- ChildCare@middlesex.ca

By signing this Application, the person named below confirms that the information provided within and accompanying this Application is accurate to the best of their knowledge:

Name of Licensee	
Name of person submitting application (must have authority to bind the organization)	
Role of person submitting application	
Contact information	Email: Phone:
Date the application is being submitted YYYY-MM-DD	
Signature	

The City of London or the County of Middlesex does not guarantee approval of application into the CWELCC program. All applications are subject to City of London or the County of Middlesex review and funding availability. The City of London or the County of Middlesex is not responsible for the viability of new child care programs opening in London-Middlesex. Child care program Licensee must make informed decisions based on their own research related to program expansion.

As noted above, this Information Collection Form is to be submitted to the Child Care and Early Years Team at the City of London at ChildrensServicesAdmin@london.ca (if the proposed new spaces would be located in London) or to the Child Care Team at the County of Middlesex at ChildCare@middlesex.ca (if the proposed new spaces would be located in Middlesex).