

COUNTY OF MIDDLESEX

JOB DESCRIPTION

Title: **Patrol/ Dispatch/Road Worker II**

Reports to: County Foremen

Department: ROADS

Positions Supervised: Nil

Effective Date: March 2020

JOB SUMMARY

This position is assigned to a fully qualified road employee capable of patrolling roads year round and occasionally performing the duties of constructing and maintaining roads, roadsides, culverts, bridges, safety devices, equipment, and performing winter control operations under the direction of County foremen.

PRINCIPAL RESPONSIBILITIES:

1. Patrols roads all year, advises foremen of road conditions, and documents road conditions. Works winter shifts including morning, afternoon, evening and overnight as required for road patrol / dispatch duties.
2. Computer skills with upgrades when needed. Information acquisition when requested.
3. Performs roadside maintenance by mowing grass, trimming/removing of brush and trees, cleaning and repair of storm sewers, catch basins, culverts, patching, shoulder maintenance, filling of washouts, repairing, adjusting and installing signs, cleaning curbs and gutters, picking up litter and debris.
4. Provides routine vehicle maintenance and light repairs on assigned vehicle and equipment.
5. Rebuilds, installs, maintains and removes snow removal and ice control equipment.
6. Disposes of dead animals on the road allowance.
7. Manufactures signs and operates sign shop equipment.
8. Flags traffic.
9. Brings to the attention of the District Foreman any unusual situations on the right-of-way.
10. Cleans, maintains, and repairs District Garages and yards as directed.
11. Subject to call-outs outside of regular hours for maintenance and Winter Control work.
12. Other related duties as assigned.

MINIMUM JOB QUALIFICATIONS:

1. Grade 12 or equivalent combination of education and experience.

2. Class "G" license.
3. One to two years' previous construction and maintenance experience.
4. Good working knowledge of road safety practices.