

## HOUSEKEEPER

(Temporary, Part-time, Relief/On-Call, Up to 6 months – 2 positions)

<b>Employment Status:</b>	Temporary, Part-time, Relief/On-Call, for up to 6 months
<b>Compensation:</b>	\$27.36 per hour + 13.75% pay in lieu of benefits and 4% vacation pay
<b>Location:</b>	Strathmere Lodge - Strathroy, ON
<b>Union/Non-union:</b>	UNIFOR

### POSITION OVERVIEW

Under the supervision of the Environmental Services Manager, the Housekeeper sweeps and mops floors, washes or dusts furniture and equipment, and carries out various other tasks as indicated on the daily cleaning schedule.

The hours of work may vary and scheduled hours each week are not guaranteed. The successful candidate must be available to work weekdays, evenings, weekends and statutory holidays, and be available on short notice for call in shifts.

### QUALIFICATIONS

- Minimum education of Grade 10 completed
- Previous experience as a housekeeper in a healthcare, hospitality or residential setting
- Excellent customer service, oral and written communication skills
- Ability to effectively work independently and as part of a team
- Previous experience working with the elderly is an asset
- Current Criminal Record Check with Vulnerable Sector Screening and completion of TB testing that is satisfactory to Strathmere Lodge/Middlesex County.

### WHY CHOOSE STRATHMERE LODGE?

Strathmere Lodge is a not-for-profit, long-term care home that is owned by Middlesex County. Opened in 2006, this facility sits on a five-acre site on the outskirts of Strathroy. The home provides care to 160 residents in accordance with Ontario legislation and standards established and monitored by the Ministry of Long-Term Care.

At Strathmere Lodge, you will have a chance to make an impact in your everyday work and build lasting relationships. We offer a culture that values inclusion, diversity, and employee development. We invest in our people to help them leverage their strengths to achieve their career aspirations.

### HOW TO APPLY

If you are interested in this opportunity, please submit your cover letter and resume by email to [hr@middlesex.ca](mailto:hr@middlesex.ca) by **4:30 p.m. on February 14, 2025**.

We thank all applicants who apply, but only those applicants to be interviewed will be acknowledged. Personal information is collected under the authority of the Municipal Freedom of Information and Protection of Privacy Act and will be used for candidate selection purposes only.

### WHAT WE OFFER

Employee Recognition Events

Professional Development

OMERS Pension Plan

Pay in Lieu of Benefits

Employee and Family Assistance Program

### VISIT OUR CAREERS PAGE

<https://www.middlesex.ca/departments/human-resources/job-opportunities>

**Join our team and build a rewarding career!**

Middlesex County is an equal opportunity employer. We are committed to a diverse and inclusive workplace for everyone. Accommodations are available throughout the recruitment process. If you are contacted for an interview, please advise us of any accommodations that may be required. This information will be treated confidentially and only used for the purpose of providing an accessible recruitment experience.



## **STRATHMERE LODGE POSITION DESCRIPTION**

<b>TITLE:</b>	Housekeeper
<b>REPORTS TO:</b>	Environmental Services Manager
<b>DEPARTMENT:</b>	Housekeeping
<b>POSITIONS SUPERVISED:</b>	N/A
<b>EFFECTIVE DATE:</b>	January 2010

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### **POSITION SUMMARY**

Sweeps and mops floors, washes or dusts furniture and equipment, and carries out various other tasks as indicated on the daily cleaning schedule.

### **PRINCIPAL DUTIES & RESPONSIBILITIES**

- Washes, dusts, cleans and rooms, halls, stairs, windows, walls, corridors, beds and furniture, etc. using chemical cleansers, dust mops, dusters, pails and cleaning cloths. Removes resident's personal property upon discharge as directed, cleans and prepares resident room for admission.
- Moves furniture to dust, damp mop and finish floors.
- Washes floors daily in all washrooms and thoroughly cleans and disinfects all sinks, toilets, tubs and other fixtures. Restocks paper products and soap supplies.
- Polishes/scrubs floors with floor polisher and carpet scrub/extract as required.
- Empties all waste receptacles and cleans out containers daily.
- Washes closets and bedside tables when personal effects have been removed.
- Requires long periods of standing on hard floors.
- Other duties as assigned.

### **QUALIFICATIONS**

#### Education & Experience

- Grade 10.
- Previous experience as a housekeeper in healthcare, hospitality or residential setting.

#### Knowledge, Skills and Abilities

- Excellent verbal and written communication skills for interacting with residents, families, and staff.
- Ability to manage time, prioritize tasks, and maintain an attention to detail.
- Ability to handle multiple tasks simultaneously in a busy long-term care setting, ensuring efficient workflow and timely completion of responsibilities.
- Ability to meet the physical requirements of the job as outlined in the Physical Demands Analysis.

### Other

- Current Criminal Record Check with Vulnerable Sector Screening that is satisfactory to Strathmere Lodge/Middlesex County.
- Completion of TB testing (a 2-step TB skin test must be completed within the last twelve (12) months, or a 1-step TB skin test within the last twelve (12) months will be accepted with proof that a 2-step TB test was previously completed).