

## HOUSEKEEPER

(Temporary, Part-time, Up to 12 Months)

<b>Employment Status:</b>	Temporary, part-time for up to 12 months
<b>Compensation:</b>	\$26.50 per hour + 13.75% pay in lieu of benefits and 4% vacation pay
<b>Location:</b>	Strathmere Lodge - Strathroy, ON
<b>Union/Non-union:</b>	UNIFOR

### POSITION OVERVIEW

Under the supervision of the Environmental Services Manager, the Housekeeper sweeps and mops floors, washes or dusts furniture and equipment, and carries out various other tasks as indicated on the daily cleaning schedule.

This is a temporary, part-time position for up to twelve (12) months in length. The hours of work will generally be 1:00 p.m. to 9:00 p.m. with this position. The successful candidate must be available to work weekdays, weekends and statutory holidays.

### QUALIFICATIONS

- Minimum education of Grade 10 completed
- Previous experience as a housekeeper in a healthcare, hospitality or residential setting
- Excellent customer service, oral and written communication skills
- Ability to effectively work independently and as part of a team
- Previous experience working with the elderly is an asset
- Current Criminal Record Check with Vulnerable Sector Screening and completion of TB testing that is satisfactory to Strathmere Lodge/Middlesex County.

### WHY CHOOSE STRATHMERE LODGE?

Strathmere Lodge is a not-for-profit, long-term care home that is owned by Middlesex County. Opened in 2006, this facility sits on a five-acre site on the outskirts of Strathroy. The home provides care to 160 residents in accordance with Ontario legislation and standards established and monitored by the Ministry of Long-Term Care.

At Strathmere Lodge, you will have a chance to make an impact in your everyday work and build lasting relationships. We offer a culture that values inclusion, diversity, and employee development. We invest in our people to help them leverage their strengths to achieve their career aspirations.

### HOW TO APPLY

If you are interested in this opportunity, please submit your cover letter and resume by email to [hr@middlesex.ca](mailto:hr@middlesex.ca) by **4:30 p.m. on November 13, 2024.**

We thank all applicants who apply, but only those applicants to be interviewed will be acknowledged. Personal information is collected under the authority of the Municipal Freedom of Information and Protection of Privacy Act and will be used for candidate selection purposes only.

### WHAT WE OFFER

Employee Recognition Events

Professional Development

OMERS Pension Plan

Pay in Lieu of Benefits

Employee and Family Assistance Program

### VISIT OUR CAREERS PAGE

<https://www.middlesex.ca/departments/human-resources/job-opportunities>

**Join our team and build a rewarding career!**

**COUNTY OF MIDDLESEX  
STRATHMERE LODGE**

**POSITION DESCRIPTION**

POSITION TITLE: **Housekeeping Worker**

REPORTS TO: Environmental Services Manager

EFFECTIVE DATE: Jan. 2010

**POSITION SUMMARY:**

Sweeps and mops floors, washes or dusts furniture and equipment, and carries out various other tasks as indicated on the daily cleaning schedule.

**PRINCIPAL RESPONSIBILITIES:**

1. Washes, dusts, cleans and rooms, halls, stairs, windows, walls, corridors, beds and furniture, etc. using chemical cleansers, dust mops, dusters, pails and cleaning cloths. Removes resident's personal property upon discharge as directed, cleans and prepares resident room for admission.
2. Moves furniture to dust, damp mop and finish floors.
3. Washes floors daily in all washrooms and thoroughly cleans and disinfects all sinks, toilets, tubs and other fixtures. Restocks paper products and soap supplies.
4. Polishes/scrubs floors with floor polisher and carpet scrub/extract as required.
5. Empties all waste receptacles and cleans out containers daily.
6. Washes closets and bedside tables when personal effects have been removed.
7. Requires long periods of standing on hard floors.
8. Other duties as assigned.

**MINIMUM QUALIFICATIONS:**

- Grade 10.
- Previous experience as a housekeeper in healthcare, hospitality or residential setting.