



Join our team as a:

Delivery Driver/Maintenance Worker
(Temporary, Part-time, Contract until March 31, 2024)

About Middlesex County Library

Middlesex County Library is a 15-branch library system located in Southwestern Ontario. The Library's administration building is located in Strathroy, and branches are located in and serve a number of unique villages, towns and rural communities. The mandate of the library is to provide a vibrant community space that encourages people to gain knowledge, build relationships, be creative and enhance their lives. Middlesex County Library offers a variety of resources, programs and services to residents, and provides office and meeting space to a number of community agencies and service partners.

Working at Middlesex County

At Middlesex County, you will have a chance to make an impact in your everyday work and build lasting relationships in the communities in which we live and serve. We offer a culture that values inclusion, diversity of thought, and employee development. We invest in our people to help them leverage their strengths to achieve their career aspirations. Join our team and build a rewarding career in a progressive workplace that fosters innovation and leadership.

Position Overview

Reporting to the Director of Library Services/CEO, the Delivery Driver/Maintenance Worker is responsible for delivering and picking up materials and supplies for the library branches in the Middlesex County Library service in a timely, efficient, and safe manner. The Delivery Driver/Maintenance Worker will also perform repairs and installations at the library branches.

Qualifications

- Completion of Grade 12 secondary school program (OSSD diploma) or equivalent
- A valid driver's licence with a clean driving record and access to a reliable vehicle
- Access to a personal vehicle that can accommodate boxes of library materials, supplies, furniture, etc.
- Strong interpersonal skills combined with good written/verbal communication skills
- Ability to work independently and collaboratively in a team environment
- Previous driving and maintenance experience required
- Basic computer skills

Additional details and a full job description are available at www.middlesex.ca.

What We Offer

- Competitive compensation: the pay rate for this position is \$23.98 to \$28.06 per hour for up to 25 hours per week, plus 4% vacation pay.
- Ability to participate in the OMERS (Ontario Municipal Employees Retirement System) pension plan
- Employee and Family Assistance Program
- Ongoing training and development

How to Apply

Interested candidates are invited to submit their cover letter and resume to Lindsay Brock, Director of Library Services, by email at librarian@middlesex.ca by **4:30 p.m.** on **Friday, July 14, 2023.**

Accommodations

Middlesex County is an equal opportunity employer. We are committed to a diverse and inclusive workplace for everyone. Accommodations are available throughout the recruitment process. If you are contacted for an interview, please advise us of any accommodations that may be required. This information will be treated confidentially and only used for the purpose of providing an accessible recruitment experience.

Additional Information

We thank all applicants who apply, but only those applicants to be interviewed will be acknowledged. Personal information is collected under the authority of *the Municipal Freedom of Information and Protection of Privacy Act* and will be used for candidate selection purposes only.